

Minutes to Neighbourhood Plan Steering Group Meeting Monday 11 February 2019

Present: Alan Routledge (AR), Dave Willingham (DW), Neil Denley (ND), Melissa Hewitt (MH)

Decisions/Discussions:

- To chase Alan Moor for the details and documentation gathered for the 'Housing' Topic Group, following his (Alan Moors) resignation from the NO (3 weeks ago).
ACTION – MH
- The issue of information gathering for the housing survey was discussed and the general consensus was to *initially* gather as much information online to negate as much 'door knocking' as possible. DW to generate a form/questionnaire for 'all' approval, to then issue via the website.
ACTION – DW
- Following and as part of the online information gathering, DW to obtain a database of contact details (with permission) where possible.
ACTION – DW
- The housing survey was discussed as to progress so far, with note to the fact that Alan Moor had previously commented (on several occasions) that the survey was 75% completed. There was the question as to who exactly has been approached as no-one around the table had been. MH to analyse data once received **ACTION-MH**
- General discussion proceeded as to the relationship between the village and Stisted Golf Club. It was felt that there were several ways that the village could work with the Golf Club that could result in a benefit to both parties. There was the requirement to discuss with The Club as to what the NP was about and what the NP were doing & a need to integrate the village, the NP and The Club going forward. General consensus however was to approach that at a later date.
- Discussion followed as to what the NP meant (in part) and an emphasis was made that for now we need to look at what we have and the requirement to preserve our historic, cultural & environmental heritage of the village. Examples and start for reference, the School, Chicken Meadow & the Church.
- The future of development of areas of land for possible housing development was discussed. In the discussion the area of land off Kings Lane, the other side of the A120 heading towards Galleys Corners was reminded to the group as being part of Stisted but indicated as the most 'likely' area to be put forward as land for development should the need arise or be required. As such, it was asked as to who owned this land and no-one knew. It was asked of 'All' to try and find out through local discussions.

- It was then discussed as to what grants may be required and applied for within this financial year.
 - There was nothing identified as being required immediately.
- Discussion moved on to the possible requirement for medical support within the village – e.g. a Parish Nurse Facility. This will be followed up at a later date.
- The Landscape Character Assessment was discussed. Three ‘quotes’ as supplied by Christine Marshall were looked through. It became evident that they did not all seem to respond to a specific ‘specification’ as they all differed so much. Dates of ‘quotes/details’ went back to August 2018. It was therefore decided that a new specification needed to be written with a ‘Scope of Works’ to present to prospective tender applicants. Spec to be produced for approval of NPSG Team approval, to put forward to prospective ‘Providers’.

ACTION - AR

Meeting Closed 10pm