

## Neighbourhood Plan Meeting WEDNESDAY 18 JUNE 2019 19:30 hrs

Present: David Willingham (DW)

Alan Routledge (AR)

Melissa Hewitt (MH)

Jan Stobart (JS)

David Burge (DB)

Neil Denley (ND)

- After discussing the budget for the NP, JS advised that along with the plan a Consultation Statement and Basic Conditions Statement would need to be submitted. These usually cost circa £2,500.
- JS next steps should be NP budget approval by the PC. This should be included in the next PC agenda. PC should resolve for the clerk to work with named members of the PC and NP to facilitate grant application.
- JS advised that Bradwell Plan "OK". It is the first NPO in the area to be accepted for submission in BDC area. It is mainly protective and defensive in nature. The Coggeshall plan is a better example.
- JS advised that Stisted has strong character and heritage which we could seek to protect.
- It was decided that a Neighbourhood Plan section should be added to the parish magazine and parish newsletter.
- DB enquired whether it would be possible to provide a mini-training session for the PC so that all members of the PC understood the aims of the NP. JS advised that it would be possible to attend the next PC meeting on 2 July

ACTION: JS

- LCA quotes to be sent to PC clerk, ranked in order of the NP steering committee's preference. JS advised the maximum day rate allowed for grants was £500 per day.

ACTION: AR

- o It was discussed that the LCA specification send to potential vendors should include walking local footpaths and assessing the views and also the potential heritage impact.
- JS advised that the NPSC should apply for the design codes package
- MH suggested that we consider some branding for the NP so that advertising and campaigns are easily recognisable to the general public. It was suggested that Lesley Wilson might be

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approached for her assistance.

ACTION: DW