

Neighbourhood Plan Meeting WEDNESDAY 23 OCTOBER 2019 19:30 hrs

Present: David Willingham (DW)

Alan Routledge (AR)

Mark Hughes (MH)

David Burge (DB)

1. Minutes from last meeting absent. DW to prepare in time for next meeting.

ACTION DW

2. Discussed the offers of help from Tony Dunn and Nick Unsworth who worked on Bradwell and Coggeshall NP respectively. It was also decided to try and expand the demographic spread of the NPSC so it is not overwhelmingly middle aged males. Two names put forward as possible candidates. DB to assess candidate interest.

ACTION : DB

3. MH received a complaint regarding information relayed by the NP team at the last public meeting regarding the relationship between the Parish Council and NPSC. Clarification will be made in the next PC magazine. DW to create a report regarding the public meeting in which the relationship between the PC and NPSC will be made clear.

ACTION DW

4. The idea of holding the NPSC meetings publicly was put forward, with every other meeting being held at the Montefiore so the public can sit in on meetings. Opinion to be gauged at the next PC meeting.

ACTION DB

5. One of the next steps that can be progressed while the grant application is community stakeholder engagement e.g. businesses, community groups etc. MH was thought to have prepared a list of parish businesses in the early stages of the NP. DB to build list of community groups.

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ACTION:DB

6. Discussed the possibility of using old list of volunteers to see if any of them are able to assist with the stakeholder engagement.

ACTION:DW

7. Local green spaces is another aspect of the NP we could be advancing while awaiting grant. It was decided to bring a map to the next meeting and work through identifying local green spaces.

8. Discussion regarding other areas that we need to produce evidence base for. These were identified as;

- Environmental
 - Air Quality
 - Water
 - Noise
 - Land Contamination
- Landmarks
 - Phone box
 - Chimneys
 - Street signs
 - Gates
- Heritage
 - Chimneys

NPSC members to consider and add to the list next meeting.

9. Discussed if / when the NPSC should perform a request for sites. DW to investigate with Laura from RCCE and Jan Stobart.

ACTION:DW

10. Discussed next years grant application and the need to start thinking about what we will need so we can make the application as soon as the grants are available.

ACTION:ALL

11. Next meeting agreed as 6th November at 7:30pm. MH apologised as he will be unavailable.