

Neighbourhood Plan Meeting WEDNESDAY 8 JANUARY 2020 19:30 hrs

Present: David Willingham (DW) David Burge (DB)
Alan Routledge (AR) Howard Hollands (HH)
Mark Hughes (MH)

1. DB reported progress on steering committee recruitment. One more candidate to contact to ascertain their interest. Aiming to have a response by next meeting.

DB

2. Stakeholders - local business listings progressing, mostly using Yellow Pages as the data source. MH advised further work to be done but should be complete for the next meeting.

MH

3. Stakeholders - community group listings nearing completion. DB to complete in time for the next meeting.

DB

4. RCCE T&C's and form to be reviewed before the next meeting so HNA (Housing Needs Assessment) can be distributed with next PC newsletter.

DW

5. MH advised that the HNA form now has a question explicitly asking whether future community housing projects would be supported. Air B'n'b question seen in other example form deemed irrelevant for our survey and removed.

N/A

6. MH stated that the PC newsletter date had been agreed and relayed to RCCE as 31st January. The completed HNA forms would need to be returned by the public by Friday 13th March to enable invoicing in time to use this year's grant.

N/A

7. AR agreed to act as the link with Liz Lake (LL) regarding the LCA (Landscape Character Assessment) as per the LL T&C's. HH enquired whether there would be any historical aspect to the assessment. AR advised on the scope of the works and will confirm with LL.

AR

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8. LL appointment letter signed by DB, scanned and emailed to AR ready to return to LL. AR to send to LL.

AR

9. HH enquired about a target end date for delivery of the NP. After discussion it was decided to review the current project plan at the next meeting.

ALL

10. MH enquired whether it was possible to produce a webpage using a map to launch images of the various greens in the parish which have been shortlisted for possible protection as green spaces. MH to send info and images to DW who will investigate the best method of implementation.

MH, DW

11. Stakeholders - MH advised that the local landowners list is to be completed. MH to progress.

MH

12. Discussed the 'Our village today' section of NP. AR to look into further. DW to review reasons for inclusion and send HH any further information regarding the nature of this part of the NP for background and guidance.

DW, AR, HH

13. Brookes Reserve is a SSI. DW to enquire with BDC whether Strategic Environmental Assessment is required for Brookes Reserve and if not, acquire letter stating one is not required.

DW

14. Agreed that the next meeting would be 22nd January 7:30pm