

Neighbourhood Plan Meeting WEDNESDAY 22 JANUARY 2020 19:30 hrs

Present: David Willingham (DW) Howard Hollands (HH)
Alan Routledge (AR)
Chris Jackson (CR) of Liz Lake Associates.

1. CR discussed the example Landscape Character Assessments (LCAs) from the Salings and Thaxted and fielded questions regarding the process and development of the Stisted LCA.
2. DW enquired if there were any milestones during the production of the LCA where CR would have something that could be shared with the public.
3. AR enquired what the timescales were for the production of the LCA. CR advised that the deskwork had already started and that it would take between 4 - 6 weeks to have a final draft document ready for approval.
4. HH pointed out the rich cultural and heritage of the parish and enquired whether this would be featured in the report in any way. CR advised that although it was within the scope of the report to identify heritage assets, it was beyond their remit to make judgements on the significance of heritage assets. However, in areas where development might be considered, it would be possible to indicate that significant harm may occur to the appreciation of said assets, should any development go ahead.
5. When asked if there was anything the NPSC needed to do to assist CR in his work, CR stated that providing a list of keys views about the parish would be helpful. DW to circulate a 'request for views' on social media, the NPSC website and the PC newsletter.
DW
6. Discussing the nature of the document and photographs therein, CR stated that if the time between the LCA completion and NP submission allowed, it would be possible to include seasonal views of the parish views if these served to better illustrate points made in the LCA.
7. DB not available to provide steering committee recruitment update. HH mentioned that he thought the potential candidate had signed on to act as secretary for the village hall.
8. Stakeholders - DB had sent in a list of community groups in the village, MH has emailed over the ongoing list of landowners. To be reviewed next meeting.
9. Request for sites to go in forthcoming PC newsletter. It will also be added to the NPSC and PC websites. DW to draft copy and update NPSC website, then send over

Neighbourhood Plan Meeting WEDNESDAY 22 JANUARY 2020 19:30 hrs

to the PC clerk for inclusion in PC media.

DW

10. Design codes technical package - DW completed the no contact form on the Locality website and a response had been received. DW to follow up.

DW

11. DW had been in touch with BDC to enquire whether a Strategic Environmental Assessment would be required for the Parish as part of the NP. One will be required prior to the submission of the NP but these can only be actioned when enough information has been assembled. When DW enquired about the nature of the information required, the contact at BDC suggested that the plans for Bradwell with Pattiswick and Cressing were used as examples. DW to review the example documents and advise NPSC on findings.

DW

12. HH stated that he has begun the 'Our village today' section of the NP. DW asked if it would be possible to include some reference to the stakeholder information that is being gathered. HH to continue work.

HH

13. Greenspaces - DW can produce an interactive version of the local greenspaces for use on the website. DW still awaiting images of greens from MH.

DW, MH

14. The housing needs survey (HNS) is available for collection shortly and due to be delivered to parishioners with the PC newsletter 31st Jan 2020. MH has volunteered to collect and ensure the HNS is delivered. HH, AR and DW stated that they would be prepared to assist with delivery where possible.

MH, DW, HH

15. HH stated he might not be available for the next NPSC meeting in two weeks. Two dates to be considered by NPSC and confirmed via email.

ALL