

Neighbourhood Plan Meeting WEDNESDAY 19 FEBRUARY 2020 19:30 hrs

Present: David Willingham (DW) Howard Hollands (HH)  
Alan Routledge (AR)

1. Minutes from the previous meeting on 5th February approved.
2. Apologies for absence from Mark Hughes, Mellisa Hewitt, David Burge..
3. Alec Scragg of A R Urbanism is due to visit Stisted on Tuesday 25th February at 10:00am regarding the Design Codes technical package. This visit will entail a walk around the village and discussion of the NPSC priorities and ambitions for the NP. DW, AR and HH were all attempting to attend.

ALL

4. DW confirmed that he had responded to Edward James of Historic England regarding the informal visit on 12th March at 9am. No further correspondence had been received from Mr James. DW to chase.

DW

5. The response to the PC Newsletter had been rather poor. DW had received one missed call on the advertised contact number and there was no message left or answer phone available when he called back so it was not possible to ascertain what the call was regarding. DW had emailed Laura Atkinson at RCCE to get the latest stats on the HNA but she was out of the office. The most recent stats were from 13th February; 43 responses which equates to 15%. Laura will be available again from 25th onwards.
6. None of the NPSC members handling the stakeholders information were present so the update was postponed until next meeting.
7. No responses had been received regarding the request for sites. It was decided to leave this open until shortly before the data is required. Landowners to be contacted directly once a full list is available.
8. There had been a reasonable response to the request for views around the parish; six comments on social media and two emails. These need collating to ensure there is no overlap, marking on a map and sending over to Chris Jackson at Liz Lake. DW to action.

DW

9. AR had been in touch with BDC regarding the SEA. He stated that he had only received what he thought were standard responses, even when suggesting that since

there was no requirement for the parish to provide housing in BDC's local plan, therefore no development, there was nothing to impact the environment so perhaps no SEA would be necessary, it prompted the same response. AR had read through some Locality documentation which suggested that more evidence would be required before BDC would make a decision. DW enquired as to what the nature of the evidence would be. AR was unsure. DW to contact Jan Stobart regarding SEA's. The group was hopeful that the meeting with Historic England might also shed some light on the situation. DW stated he found the situation rather confusing as it was suggested that the NPSC started looking at the SEA requirement during the kick-off telecon meeting with the representative from Locality, who had suggested that we may need one as we had a site of special scientific interest within the parish.

AR, DW

10. HH had continued to hone the 'Our Village / Finding Stisted' introduction. He had recently had a significant response after asking for images of local flora and fauna and was working through the images for inclusion in the document. There were also further images for inclusions. HH to continue the work.

HH

11. Outstanding project tasks; SWOT analysis - DW had not been able to review the archive documents and find the original SWOT analysis. He stated that he recalled that the original SWOT had been NPSC, then a request in the PC newsletter which received zero responses.

DW

12. Outstanding project tasks; Traffic data, DW to contact Melissa Hewitt as she was directly involved with the traffic surveys performed as part of contesting the local A120 rerouting.

DW

13. Outstanding project tasks; heritage analysis. AR had the beginning of a list of local listed buildings. HH stated he had discovered that a large number of older buildings in the area were not listed, when it might be expected that they would be. DW advised that this was possibly something we could address after surveying the parish regarding local heritage assets. HH advised that this might not be a popular move due to the building restraints applied to listed buildings. AR to continue to compile information.

AR

14. Outstanding project tasks; air quality, AR stated that he thought that Mark Hughes of the NPSC knew someone from the P.A.I.N. anti-incinerator group and could approach them for data. To be confirmed at the next meeting.

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15. Outstanding project tasks; biodiversity - AR had data from the National Biodiversity Network website that had been reviewed previously. AR to revisit

AR

16. Outstanding project tasks; parishioners questionnaire - AR had created a single questionnaire compiled from various sources to use as a starting point. DW suggested it was split into more easily digestible chunks. DW to review and distribute to the rest of the NPSC for comment.

DW

17. Public meeting - HH suggested that any documents that were to be displayed for public approval were made available via the NP website prior to the meeting. Discussing advertising the meeting, it was suggested that the village Facebook page, PC and NP websites, PC magazine or newsletter and local noticed boards should be used to advertise the meeting dates and purpose. DW suggested that with the amount of information to be displayed for the meeting, we would need more than two display boards. HH advised that the church had more. There was some debate regarding the meeting location; AR was of the opinion that the Montefiore Institute was easier for the elderly in the village to access. DW suggested that perhaps more room would be required to display the amount of information that was to be made available. To be discussed further at the next meeting.

18. DW to confirm date of next meeting with members of the NPSC.

DW