

Neighbourhood Plan Meeting WEDNESDAY 2 SEPTEMBER 2020 19:30 hrs

Present: David Willingham (DW) Howard Hollands (HH)  
Alan Routledge (AR) Mark Hughes (MH)  
Robert Powers (RP)

Notes: This meeting was conducted online using Zoom.

1. Minutes from the previous meeting on 29th July approved but with a change request. HH asked for the section regarding the design guide to be updated to show that Alec Scragg had received and would incorporate the corrections that had been highlighted.

DW

2. AR and HH had reviewed the draft Landscape Character Assessment (LCA) and AR had produced and circulated a summary. HH highlighted that the document discussed the relationship between the village and the surrounding land using environmental and historical factors. AR stated that the document also stated that the sense of space within the village is almost unique in the Braintree District, the document suggesting that this aspect of the village needs preserving. HH to send the LCA to Alec Scragg to see if there are any aspects of the LCA that might inform the Design Guide. DW suggested that the next step would be to look at how the LCA might inform NP policies. DW will find and circulate documentation on forming policy.

DW, HH, AR

3. The valued green spaces map was still progressing. MH asked when this would be required. DW suggested that in time for the steering committee meeting held prior the public meeting would be fine.

MH

4. HH enquired as to whether the NPSC needed to provide feedback on the consultant reports. MH pointed out that the NPSC was in fact a PC subcommittee and that the recommendations from the HNA had been put forward to the PC at the last meeting. DW advised that the PC had received a copy of the HNA report when it became available.

5. The next public meeting was discussed. It was decided to repeat the Wednesday evening session and Saturday morning session in an attempt to reach a wide audience. The group decided that the dates of 21st and 24th October would be best. MH advised that he would check that the village hall would be available for these dates. MH also advised that current Covid lockdown restrictions would limit the hall to a maximum of 24 people at any one time. That would have to include NPSC members and any visiting consultants. A one way system around the village hall has already been established, with visitors entering via one side door, and leaving by another, the usual front entrance not being used.

MH

6. DW suggested that the content for the next public meeting would comprise of the greenspaces map, a summary of the LCA and example policies derived from it and a summary of the draft design guide. HH asked what format the meeting would take. DW advised that it would operate as a drop-in, so the public can visit as they want, space in the village hall allowing. DW to find and circulate documentation on policy formation so members of the NPSC can each derive some policies from the consultants reports received and also the other evidence gathering that has been performed. The suggested policies would be presented to the public to gauge approval. DW stated that in addition to the policies that would form the NP, there should also be a list of recommendations which would be presented to the PC. These would consist of findings from the various reports and public feedback which were important to the parish community but not necessarily suitable for building policies from e.g. the number of unlisted heritage assets in the village.

ALL

7. DW to produce an article for the PC newsletter / magazine to advertise the public meeting. DW to produce an action plan for the public meeting.

DW

8. The next NPSC meeting to be held on 16th September. MH to confirm availability of the village hall for this evening.

MH