

Neighbourhood Plan Meeting WEDNESDAY 26TH MAY 2021 19:30 hrs

Present: David Willingham (DW) Howard Hollands (HH)
Mark Hughes (MH) Robert Powers (RP)
Alan Routelodge (AR)

Notes: This meeting was conducted online using Zoom.

1. Minutes from the previous meeting on 25th March approved.
2. DW said that the meeting with Alan Massow and Julie O'Hare from BDC regarding site assessments was positive and productive. AR and RP were also in attendance. It highlighted the number of sites that could be discounted based on BDC's SHLAA and also that we do not need to include sites that would be considered as strategic by BDC e.g. the proposed development for 2500 homes near Temple Border Wood south of the A120. Another important point from the meeting was that BDC advised that it is within the remit of the NP to extend the development boundary in order to accommodate sites for affordable housing. Example site assessment forms (one blank, one completed) were circulated. The consensus of the NPSC was to use the proposed template without alteration. AR and RP to perform desktop site assessments before the next meeting.

AR, RP
3. MH was still in the process of getting a suitable map to provide the basis for the request for sites map to be used at the public meeting. After discussion it was decided to also produce a map highlighting the existing green spaces and visually important spaces for the public meeting. DW suggested that it should be possible for attendees of the public meeting to be able to add or suggest new sites or spaces for consideration during the public meeting. The NPSC needs to decide how best to gather this information while pandemic restrictions are still in place.

MH, DW
4. HH suggested that we use the "Buildings of Townscape Merit" as listed in the commissioned Stisted Design Guide (inset, page 27) as the start of our list of buildings that we believe should be considered for inclusion on BDC's local list. This initial list will be displayed at the public meeting and the attendees encouraged to add any buildings to the list that they feel are missing. HH to write an introductory paragraph explaining what the local list is and why it is important to identify buildings in Stisted for inclusion on the list.

HH
5. RP advised that the Community Groups information was ready to go. Public meeting attendees will be encouraged to add any groups they feel are missing.

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6. DW stated that he could not find the list of Community Facilities. After brief discussion an initial list was compiled by the NPSC members. This will be displayed and the public meeting attendees encouraged to add any facilities that they feel are missing. DW to compile the list into a display format.

DW

7. DW expressed concerns regarding the public handling the printed versions of the commissioned reports during the pandemic restrictions. DW suggested that QR codes were used to link to the specific documents on the NP website so that attendees that want to read and review the reports can do so on their own devices. It was agreed that this was a suitable method. DW to create the QR codes linking to the documents.

DW

8. The NPSC worked through the group's comments on the Design Guide prepared by AR Urbanism. HH to collate and send changes to Alec Scragg of ARU. HH to also contact Peter Bash regarding stock photos of the village to potentially replace those images used in the document that contain one or more refuse bins.

HH

9. The date and time for the public meeting was decided as Monday 28th June 7pm - 9pm at the village hall. DW to confirm availability of the hall with Tracy Warner.

DW

10. Next NPSC meeting was agreed as Wednesday 9th June, 7:30pm. A brief discussion was had as regards a venue and meeting face to face now that restrictions allow. Meeting to be scheduled on Zoom but location to be reviewed nearer the meeting date.