

Neighbourhood Plan Meeting WEDNESDAY 9TH JUNE 2021 19:30 hrs

Present: David Willingham (DW) Howard Hollands (HH)
Mark Hughes (MH) Robert Powers (RP)
Alan Routelodge (AR)

Notes: This meeting was conducted online using Zoom.

1. Minutes from the previous meeting on 25th March approved.
2. AR advised that the site assessment desktop analysis was 75% complete. 11 assessments will be required in total. Work ongoing.
AR, RP
3. A brief discussion was had regarding the website. DW to create and distribute logins for NPSC members.
DW
4. MH advised he had acquired an A1 size, PDF version of the O/S map of the parish to use as the basis for the green spaces and submitted sites map for display at the open meeting. MH to distribute.
MH
5. HH had produced a list of heritage assets to be considered for the local list. HH suggested that the document would require formatting. DW to review and investigate creating a web page and also feedback gathering form for the public meeting.
DW
6. Flyer for open meeting to be produced and sent to MH for printing.
DW
7. HH had sent NPCCS feedback on the Design Guide to Alec Scragg. Replacement images were in the process of being taken. Final draft to be ready in two weeks.
8. A discussion was had as regards the layout at the Village Hall and how best to display information for attendees. Maps are to be displayed upright on display board or mounted on MDF. Remaining displays can simply use table tops. QR codes to provide access to website / Survey Monkey for contact free feedback.
9. MH advised that the Village Hall requires DW to acknowledge the risk assessment and return.
DW
10. Next meeting to be held on 23rd June at 7:30pm at The Big Bear Bar.